



METRO CHRISTIAN ACADEMY TUITION ASSISTANCE CHECKLIST

To be considered for Tuition Assistance at Metro Christian Academy, your student(s) must be enrolled for the school year for which you are applying for assistance.

Tuition Assistance Checklist

- Read our Tuition Assistance Policies below.
- Complete the 2022-2023 FAST Tuition Assistance Questionnaire
- Provide your 2021 state and federal tax returns with all schedules, W2s and 1099s to Carrie Smith. You can provide a paper copy, or you can provide electronically and send to Carrie at csmith@metroca.com.

Returning Families

Application Deadline: April 15, 2022
Award Deadline: May 2, 2022

New Families

Application Deadline: April 15, 2022
OR
Within two weeks of paying enrollment deposit.
Award Deadline (New Families): May 2, 2022
OR
No later than one week after applying.

All notifications of tuition assistance awards will be sent electronically to applicant parent emails on file in the Veracross Parent Portal.

METRO CHRISTIAN ACADEMY TUITION ASSISTANCE POLICIES 2022-2023

Metro Christian Academy recognizes a private Christian education is a financial investment in your child's future. While we believe it is the primary responsibility of the student's family to bear the cost of attendance, we are committed to partnering with families who demonstrate a financial need to create a socially and economically diverse student body.

Admissions decisions are completed prior to the tuition assistance process and are separate from decisions regarding tuition assistance. Students must be completely enrolled (including their enrollment deposit paid) prior to the consideration of the tuition assistance application. Only full-time students are eligible for tuition assistance.

Metro Christian Academy's tuition assistance program is funded by our parents and generous gifts provided by interested groups or individuals, including the Opportunity Scholarship Fund. Tuition Assistance aids students based upon financial need and is limited to available funds, which may not be sufficient to meet all demonstrated need for assistance. In addition, there is no guarantee that every qualified applicant will receive tuition assistance or that Metro will be able to meet the demonstrated need for each applicant as the number of qualified applicants may exceed the tuition assistance resources of the school.

Please note that because financial aid funds are limited, and demand is high, late filing of applications may result in no tuition assistance being granted. Only applications with the following information and received by the deadline will be considered for award.

1. 2022-2023 online enrollment completed, and enrollment deposit paid
2. Completed FAST financial aid application
3. 2020 Federal and State tax returns with ALL schedules
4. All W-2's to support wages, salaries and tips in 2021 tax return
5. ALL 1099's to support income other than wages, salaries and tips in 2021 tax return

Application Deadline (Current Families):	April 15 th with award date of May 2 nd
Application Deadline (New Families):	April 15 th with award date of May 2 nd
	OR
	within two weeks of paying the enrollment deposit

Tuition assistance grants are made for one year only and, therefore, you must reapply each year.

Families seeking assistance for the 2022-2023 school year must file an online application through the Independent School Management's Financial Aid for School Tuition (FAST) program.

FAST Application Process:

1. To start the process, click on the FAST logo to enter their website.
2. You may navigate in and out of the program, allowing you to partially complete an application and go back to it at another time.
3. After completing the online application, you will be required to provide your 2021 tax return for both State and Federal taxes with all schedules, W-2's, and 1099's.
 - a. You can upload this information to the FAST site (**RECOMMENDED**)
 - b. You can email this information to Carrie Smith at csmith@metroca.com
4. All information from FAST is kept confidential
5. FAST provides both email support and a 24/7 helpline should any questions arise.
6. The tuition assistance application charge is \$48.00 per family paid directly to FAST via credit card during the application process.

Tuition Assistance Applicant Requirements:

1. All applicants are also required to complete the provided Opportunity Scholarship Fund (OSF) application.
 - a. See the OSF application within the Tuition Assistance Policies.
 - b. OSF application is to be submitted to Metro, not to the OSF.
 - c. Applicants may be required to come to the school to endorse an OSF check if OSF, through Metro, funds their tuition assistance award.

The primary consideration criterion for the financial aid is the family Adjusted Gross Income (AGI) from the 2021 federal tax return and the recommendation made by FAST program. However, the complete tuition assistance application including all income sources is considered in determining need-based grants. Metro utilizes the income guidelines available on the Opportunity Scholarship Fund website at www.OSF.org. However, income qualification alone does not guarantee a tuition assistance award. All factors included in the FAST application and tuition assistance guidelines are considered in the award analysis.

While Metro respects the choices families make regarding their financial status, if only one parent works outside the home this may be taken into consideration. For any families with special circumstances, including recent job loss, changes in income not reflected in the previous years' AGI, please submit in writing a detailed quantified explanation of current financial conditions with the tuition assistance application.

If you need more information or assistance on the tuition assistance program, please contact Carrie Smith at csmith@metroca.com or (918) 745-9868, ext. 363. We look forward to partnering with you for your child's education at Metro Christian Academy.